



NOTICE OF MEETING OF THE BOARD OF DIRECTORS

1/9/2025 @ 5:30 pm

Board meeting held at 526 S. Creyts Suite A. Lansing MI, 48917 and available to the public at:

Join Zoom Meeting <https://uso2web.zoom.us/j/82669376277?from=addon>

Meeting ID: 828 4248 3765 Passcode: 592851

Please contact 517-580-0020 for added assistance

Community notification posted at the following locations: Insight Michigan Office; ISMI website.

Pursuant of Michigan Open Meetings Act, Act No. 267 of the Public Acts of 1976, being
ISMI Sections 15.261 to 15.275 of the Michigan Compiled Laws

AGENDA: Call to Order: 5:30 pm by James Gambrell, President

Roll Call: Jessica AcMoody Board Member, Lansing Laura Tegels Board Member, Lansing

Also Present: Pieter Hoekstra (ISMI) Principal, Teresa Boardman (ISMI) Head of School, Gena Sparks (ISMI) Manager Special Programs by Zoom, Mary Kimball (ISMI) Title I Coordinator by Zoom, Tom Travia (K12) by Zoom, Todd McIntire (K12), and Craig McCrumb, Field Operations, CMU.

Absent: Emanuel Williams

Approval of the Agenda

- 1) Motion to approve the agenda: Jame Gambrell
- 2) Second: Laura Tegels
- 3) Approval: Unanimous

Approval of the Previous Meetings

Approval of Minutes from an earlier Board Meeting November 14, 2024

- 1) Motion to approve November 14, 2024 Board Meeting Minutes: James Gambrell
- 2) Second: Jessica AcMoody
- 3) Approval: Unanimous

Public Comment (Limited to Agenda Items)

None

New Business

- **School Highlights**

Monitoring Semester 1 course passing as we have the potential of 75 students who could earn their diploma after semester 1.

- **Holiday of Hope**

10 students assisted, several of whom had children of their own. Provided many essential items such as socks, boots, coats, diapers, and wipes. They also provided books and some gifts.

Students were asked to identify: a want list, a need list, and a read list.

Thank you to Mary Kimball and Courtney Ferris for overseeing the Holiday of Hope.

The Academy shall follow subtitle A of Title II of the Americans with Disabilities

Act of 1990, Public Law 101-336, 42 USC 12101 et seq or any successor law.

Should you require specific accommodation(s) please contact

Teresa M. Boardman Head of School, prior to the meeting.

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State Index Report

- Released to the public in December.
- The overall 2023-2024 score 22.94 which was down from 25.89 the previous school year. The difference of 2.95 points was lower.

Breakdown:

Indicator	2022-2023	2023-2024
Growth Index	21.39	18.32
Proficiency Index	156.84	11.49
Graduation Index	61.23	60.80
School Quality Index	23.64	21.12
Assessment Participation Index	87.33	91.16

School Index Components

- School Index has 7 components
 - 34% Student Growth
 - 29% Student Proficiency
 - 14% School Quality/Student Success (SQSS)
 - 10% English Learner (EL) Progress
 - 2% Subject Assessment Participation
 - 1% EL Assessment Participation
- SQSS has 5 Subcomponents:
 - 4% K-12 On-Track Attendance
 - 4% K-8 Access to Art/Physical Education
 - 3% 11-12 Advanced Coursework (AP, IB, CRE, and Enrollment)
 - 2% K-8 Access to Librarians

Considerations:

- Growth describes the percentage of student students on a path to become proficient or to maintain proficiency, within a specific time (Set based on the average time previous students with similar scores took to reach proficiency. Currently it varies between 1-3 years). Based on FAY students in Math and ELA only.
- 4-, 5-, and 6-year values are combined using the following weights to achieve a single graduation rate index value 4-years = 50% 5 years = 30% 6-years = 20%.
- School Quality has 5 subcomponents: Chronic Absenteeism 4%, K-8 Access to Arts/Physical Ed. 4%, K-8 Access to Librarian/Media 1%, 11-12 Advanced coursework 3%, Postsecondary Enrollment 2%.

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Enrollment Update

CMU Charter Amendments

Due in February 2025

The Boards decided to table this issue and discuss it at the January 2025 Board Meeting.
Discussion regarding the CMU Charter Amendments was opened for discussion.

Motion to submit Insight's amendments to CMU Center for Charter Schools

- 1) Approval of submission of Charter Amendments to CMU Center for Charter Schools for the 2025-2026 school year by: James Gambrell
- 2) Second: Jessica AcMoody
- 3) Approval: Unanimous

Criminal History Records Internet Subscription Services (CHRISS)

CHRISS is a secure web site that allows customers to receive background check information.

- 1) Motion to request access update by: James Gambrell
- 2) Second: Laura Tegels
- 3) Approval: Unanimous

Academic Update

Start of S2, Q3

- Sem 2 starts 1/21/2025
- Sem 2 course assignments currently underway.

Student engagement following holiday break

- All teachers run a home room group as a part of a team.
- Each team will make "warm contact" with students assigned.
- "Hard to reach" students are escalated through increasing levels of support.

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Identifying Student Barriers Prior to MOY Testing

PHASE 1

Purpose: Homeroom teachers will have documented 2way communication with all students in their homeroom group.

Phase 1 Staff: Homeroom Teachers

Time Frame: Jan 6- Jan 17th

Requirements:
Calls documented on 2way Tracker and in TVS using TVS 2 Way Comm. Template, minimum of 4 attempts or completion of 2way contact.

Note: If you cannot contact a student in the 2week window, they will be moved to Phase 2 after documentation is completed.

1

PHASE 2

Purpose: To connect with students that the homeroom teacher was not able to connect with.

Phase 2 staff: Student Support Staff, Special Education and Title Teachers.

Time Frame: Jan 20 - 24th

Requirements:
Calls documented on 2 Way Tracker and in TVS using TVS 2 Way Comm. Template, minimum of 4 attempts or completion of 2-way contact.

Note: If you cannot contact a student in the 1-week window, they will be moved to Phase 3 after documentation is completed.

2

PHASE 3

Purpose: To connect with students that the Student Support Staff or support teacher was not able to connect with.

Phase 3 staff: Admin Support Staff

Time Frame: Jan 27th - 31st

Requirements:
Calls documented on 2 Way Tracker and in TVS using TVS 2 Way Comm. Template, minimum of 4 attempts or completion of 2-way contact.

Note: If you cannot contact a student in the 1-week window, they will be moved to Phase 4 after documentation is completed.

3

TIPS

2-way communication is defined as active interaction between ISMI students and staff, occurring in person during live class or through various channels such as telephone, text, email, or completion of 2 Way Communication survey.

Documentation Tools:

A. Student 2 Way Communication Tracker (tracker should be completed by the end of your assigned phase)

B. 2 Way Communication TVS note template (completed if successful 2way communication or after 4 unsuccessful contact attempts)

PHASE 4

Administration review and next steps

4

Purpose: To identify and address student barriers prior to the start of MOY testing

Finance

Review of the Monthly Finances

- 1) Motion to approve the Monthly Financials: Laura Tegels
- 2) Second: Jessica AcMoody
- 3) Approval: Unanimous

Approval of the K12 Payment

- 1) Motion to approve the K12 payment \$1,717,950.74: James Gambrell
- 2) Second: Laura Tegels
- 3) Approval: Unanimous

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Insight

Stride Update

CMU

Public Comment

Enrollment Update

Student Count Day

Attendance on Count Day is used to determine official enrollments for districts and our state funding allocations. For every student accounted for on this day, funds are allotted to our school.
We have 889 students.

Motion to Adjourn: James Gambrell

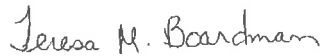
Second: Laura Tegels

Approval: Unanimous

Meeting adjourned: 6:37 pm

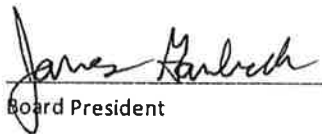
Minutes Certification:

Proposed minutes respectfully submitted,



Board Secretary/Recording Secretary

Date 11/18/2024


Board President

03/20/2025

Date

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